**FILLMORE CENTRAL SCHOOL DISTRICT**

**PO Box 177, 104 West Main St.**

**Fillmore, NY 14735**

FUTURE MEETINGS

July 23, 2018 Board Meeting – 6:30 PM

August 16, 2018 Board Meeting – 6:30 PM (Pending Approval)

**Reorganizational Meeting Agenda**

***Wednesday, July 11, 2018 @ 6:30 pm***

***Conference Room – C117***

Meeting called to order at \_\_\_\_\_\_\_\_\_\_ with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ presiding.

**PLEDGE OF ALLEGIANCE**

**Board Members:**

Marcus Dean \_\_\_\_\_

Paul Cronk \_\_\_\_\_

Faith Roeske \_\_\_\_\_

Sara Hatch \_\_\_\_\_

Matthew Hopkins \_\_\_\_\_

Susan Abbott, District Clerk ­­\_\_\_\_\_

**Administration:**

Michael Dodge, Superintendent \_\_\_\_\_

Chelsey Aylor, PreK – 4 Principal/Curriculum Director \_\_\_\_\_

Joseph Butler, Business Manager \_\_\_\_\_

Betsy Hardy, Director of Technology \_\_\_\_\_

Annie West, Director of Special Education \_\_\_\_\_

William Kelley, Guidance Counselor \_\_\_\_\_

1. **Preliminary Matters/Public Comment**
2. **Programs/Presentations**
3. **Administration of Oath to Newly Elected Board Members**

I do solemnly affirm that I will support the Constitution of the United States and Constitution of the State of New York, and that I will faithfully discharge the duties of my office of Board of Education member according to the best of my ability.

1. **Election of Officers:**

4.1 President of the Board: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

4.2 Vice President of the Board: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

1. Administer Oath of Faithful Performance in Office to the Superintendent, President and Vice-President.

I do solemnly affirm that I will support the Constitution of the United States and Constitution of the State of New York, and that I will faithfully discharge the duties of my office of *(state office)* according to the best of my ability.

1. **Appointments of Officers:**

6.1 District Clerk: Susan Abbott

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

6.2 District Treasurer: Brenda Nolan

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

6.3 Deputy Treasurer: Lynette Folts

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

6.4 Tax Collector: Susan Bodnar

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

6.5 Claims Auditor: Heidi Rose

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

6.6 Deputy Claims Auditor: Michelle Harding

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

1. **Other Appointments**

7.1 School Physician: Dr. Douglas Mayhle

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.2 School Attorney: Richardson and Pullen, P.C.:

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.3 Official Bank Signatories: Brenda Nolan

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.4 Extra-Curricular Treasurer: Joseph Butler

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.5 Extra-Curricular Accountant: Lynette Folts

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.6 Purchasing Agent: Joseph Butler

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.7 Deputy Purchasing Agent: Michael Dodge

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.8 Payroll Authorization: Michael Dodge

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.9 Records Management Officer: Joseph Butler

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.10 District External (Independent) Auditor: Buffamante, Whipple, Buttafaro, P.C.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.11 District Internal Auditor: Marcia Wright

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.12 District Compliance Officer: Will be appointed at the next meeting.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.13 Homeless Liaison: William Kelley

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.14 FOIL Officer: Susan Abbott

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.15 Asbestos (LEA) Designee: Fred Reed

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.16 School Pesticide Officer: Fred Reed

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.17 Chemical Hygiene Officer: Rachel Coon

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.18 Copyright Officer: Chelsey Aylor

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.19 DASA Co-Coordinators: Heidi Stroud (PreK-5), Bill Kelley (Grades 6-12)

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.20 Civil Rights Compliance Officer: Chelsey Aylor

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.21 Title IX Coordinator: Chelsey Aylor

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

7.22 Execute Contracts on Behalf of the District with BOCES: Michael Dodge

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**8. Designations**

8.1 The following bank is designated as the official depository of funds:

Community Bank NA

Chase Investment

NY Class Investment

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

8.2 The following newspaper is designated as the official newspaper of the district:

Olean Times Herald

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

8.3 The regular meeting of the Fillmore Central School District Board of Education will be tentatively scheduled on the third Thursday of each month at 6:30 PM.

August 16, 2018 February 21, 2019

September 20, 2018 March 21, 2019

October 18, 2018 April 18, 2019

November 15, 2018 May 16, 2019

December 20, 2018 June 20, 2019 January 17, 2019

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**9. Authorizations**

* 1. Payroll Certification Agent: Michael Dodge

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

* 1. Designated Educational Official (DEO): TBA

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

* 1. Reviewing and Verification Official for the federal Child Nutrition Program: Priscilla Beardsley

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

* 1. Hearing Official for the federal Child Nutrition Program: Joe Butler

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

9.5 The superintendent is authorized to approve all conferences, conventions, and workshop attendance for staff with expenses.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accept/Rejected

9.6 The superintendent is authorized to apply for Grant in Aid (State and Federal) as appropriate.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accept/Rejected

9.7 The superintendent is authorized to approve budget transfers up to $100,000 within limits prescribed by Commissioner’s Regulation Section 170.2 and Board guidelines.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accept/Rejected

**10. Other Items**

10.1 The mileage allowance for 2018-2019 will be the established IRS rate as amended from time to time.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.2 Approve the School Breakfast and Lunch Prices for 2018-19 as follows:

Student Breakfast $ 1.00

Student Lunch (K-6) $ 1.70

Student Lunch (7-12) $ 1.85

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.3 The Superintendent recommends and the Board approves of the 2018-2019 Teacher Mentoring program.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.4 The Superintendent recommends the Board approve the 2016-2019 Professional Development Plan.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**11. Old Business**

**12. New Business**

12.1 Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, second by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, to  
appoint the Chief School Officer as the delegate, and the School  
Business Official as the alternate delegate, to the Board of Directors of  
the Allegany Cattaraugus Schools Medical Health Plan for the 2018-19 fiscal  
year.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Reject

12.2 The superintendent recommends and the board accepts the Retainer Agreement between Fillmore Central School and Richardson and Pullen, P.C. Attorneys at Law for the 2018-2019 fiscal year.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Reject

12.3 The Superintendent recommends the Board of Education approve a contract between Fillmore Central School and Brandi Duvall to provide occupational therapy services our students over the summer.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**13. Executive Session**

* 1. For the board to enter into Executive Session at \_\_\_\_\_\_\_\_ AM/PM to discuss matters leading to the appointment, employment, suspension, promotion, discipline, dismissal, removal of any personnel or other legal matters for purposes specified in the open meeting law.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accept/Rejected

* 1. For the board to move out of Executive Session at \_\_\_\_\_\_\_ AM/PM and regular meeting resumed.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accept/Rejected

**14. Adjournment**

14.1 Superintendent recommends that the board adjourn meeting at \_\_\_\_\_\_\_ AM/PM.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Reject